



CITY OF **UPLAND**
"The City of Gracious Living"

MEETING OF THE CITY COUNCIL

Agenda

Bill Velto, Mayor

James Breitling, Mayor Pro Tem - District 2

Carlos A. Garcia, Councilmember - District 3

Shannan Maust, Councilmember - District 1

Rudy Zuniga, Councilmember - District 4

Michael Blay, City Manager

Stephen P. Deitsch, City Attorney

Keri Johnson, City Clerk

Monday, January 22, 2024

Open session begins at 6:00 p.m.

City Council Chamber

City Hall, 460 N. Euclid Avenue

Residents may observe the City Council meetings remotely via [livestream](#) on the City website, Spectrum Cable TV Channel 3, or Frontier Cable TV Channel 26.

1. CALL TO ORDER AND ROLL CALL
2. ADDITIONS-DELETIONS TO AGENDA
3. ORAL COMMUNICATIONS

This is a time for any citizen to comment on item listed on the closed session agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit.

CLOSED SESSION BEGINS AT 5:00 p.m.

4. CLOSED SESSION

- a. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

California Government Code Section 54956.8

Property: 1,400 square foot parcel located on the east side of Grove Avenue, approximately 470 feet north of Foothill Boulevard in the City of Upland (Assessor Parcel Number: 0207-462-02)

City Negotiators: City Manager Michael Blay and Development Services Director Robert Dalquest

Negotiating Party: Jonathan K. Cornelius, Fore Property Company

Under Negotiation: Price and Terms of payment

5. INVOCATION

Jim Thomas, Church of Jesus Christ of Latter-Day Saints

6. PLEDGE OF ALLEGIANCE

7. PRESENTATIONS

Presentation on the FP5 Parcel Tax by San Bernardino County Fire Chief Dan Munsey

Recognition of CERT Volunteers and Recreation and Community Services Manager Jessica Gandara for their assistance with the winter storm event, presented by San Bernardino County OES

Recognition of Upland Heritage Vintage Home tour participants presented by Kati Parker

8. CITY ATTORNEY

9. ORAL COMMUNICATIONS

This is a time for any citizen to comment on any item listed or not listed on the agenda. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. Speakers will be given five (5) minutes during public hearings. The use of visual aids will be included in the time limit. Public comments and questions for the purpose of hearing current matters of concern in our community and to provide citizens a method for the public to hear those concerns in an open venue is encouraged. However, under the provisions of the Brown Act, the City Council is prohibited from discussion of items not listed on the agenda, and therefore, the City Council, City Manager, or City Attorney will take communications under advisement for consideration and appropriate response or discussion at a later time.

Individuals who demonstrate disruptive conduct during City Council meetings that prevent the City Council from conducting its meeting in an orderly manner are guilty of a misdemeanor as stated in PC403, disrupting a public meeting, and are subject to removal from the chamber or arrest.

10. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the legislative body request specific items be removed from the Consent Calendar for separate action.

Recommended Action:

Approve the Consent Calendar

a. APPROVAL OF MINUTES

Recommended Action:

Approve the Regular Meeting Minutes of January 8, 2024. (Staff Person: Keri Johnson)

b. APPROVAL OF DECEMBER WARRANT AND PAYROLL REGISTERS

CEQA: Not a Project.

Recommended Action:

Approve the December warrant registers (check numbers 46102-46259, 462560-462636 and direct disbursements totaling \$5,678,065.71 and payroll registers totaling \$1,836,623.83 (check numbers 163583-163630 and electronic fund transfers 44684-45252). (Staff Person: Stephen Parker)

c. TREASURER'S REPORT DECEMBER 2023

CEQA: Not a Project.

Recommended Action:

Receive and file the December 2023 Treasurer's Report. (Staff Person: Stephen Parker)

- d. CONSIDER APPROVAL OF SECOND AMENDMENT TO LEASE AGREEMENT WITH YMCA
CEQA: Not a Project

Recommended Action:
Approve the Second Amendment to the Lease Agreement Between the City of Upland and the West End YMCA; and authorize the City Manager to execute the amendment. (Staff Person: Stephen Parker)
- e. CONSIDER APPROVAL OF THE FIRST AMENDMENT TO AN AGREEMENT WITH ROBERT HALF INTERNATIONAL, INC. AND APPROVAL OF A BUDGET ADJUSTMENT
CEQA: Not a Project

Recommended Action:
Approve the first amendment to the professional services agreement with Robert Half International for staff augmentation services, authorize the City Manager to execute the agreement, and approve a budget adjustment. (Staff Person: Stephen Parker)
- f. CONSIDER APPROVAL OF AN AGREEMENT FOR ON-CALL GEOGRAPHICAL INFORMATION SYSTEMS TECHNICIAN STAFFING
CEQA: Not a Project

Recommended Action:
Approve an agreement with Nobel Systems for on-call Geographical Information Systems (GIS) staff augmentation services; authorize the City Manager to execute the agreement; and authorize a budget transfer. (Staff Person: Stephen Parker)
- g. CONSIDER APPROVAL OF A PURCHASE ORDER WITH WEST COAST LIGHTS AND SIREN
CEQA: Not a Project.

Recommended Action:
Approve a purchase order with West Coast Lights and Siren for installation and repair of Police and City vehicle emergency equipment in the amount of \$140,000; and authorize the City Manager to execute all necessary documents. (Staff Person: Braden Yu)
- h. CONSIDER APPROVAL OF AGREEMENTS AND ADOPTION OF A RESOLUTION RELATED TO THE ACTIVE TRANSPORTATION PLAN PROGRAM
CEQA: Not a Project.

Recommended Action:
Adopt a Resolution approving the Active Transportation Plan (ATP) Program Supplemental Agreement and authorize the City Manager to execute the aforementioned Agreement and future documents and agreements related to the ATP Grant as well as HSIP, SMART, RUSH and other grant programs the City may apply for; and authorize the City Manager to execute the contract with KTUA to prepare the Active Transportation Plan. (Staff Person: Braden Yu)
- i. APPROVAL OF PARCEL MAP 20278 AND SUBDIVISION AGREEMENT, LOCATED AT 1160 E 19TH
CEQA: The project is exempt from environmental review under CEQA pursuant to CEQA

Guidelines Section 15183 (Projects Consistent with a Community Plan, General Plan or Zoning) and CEQA Guidelines Section 15182 (Project consistent with a Specific Plan).

Recommended Action:

Approve Tract Map 20278 for recordation and authorize the City Manager to sign the subdivision agreement. (Staff Person: Braden Yu)

j. CONSIDER APPROVAL OF THE 2024 URBAN FOREST MANAGEMENT PLAN

CEQA: Not a Project

Recommended Action:

Approve a Resolution adopting the 2024 Urban Forest Management Plan. (Staff Person: Braden Yu)

11. PUBLIC HEARINGS

12. COUNCIL COMMITTEE REPORTS

a. COUNCIL REPORTS ON REGIONAL COMMITTEE MEETING, TRAINING, OR CONFERENCE ATTENDANCE

Councilmembers will provide oral reports on any meetings, trainings, or conferences they attended on behalf of the City. This item is for information only.

b. PUBLIC WORKS COMMITTEE MEETING, JANUARY 9, 2023

The Committee Chairperson will report on the meeting. This is an information item only.

13. BUSINESS ITEMS

a. CONSIDER APPROVAL OF A SECOND AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

CEQA: Not a Project.

Recommended Action:

Approve the Second Amendment to the City of Upland City Manager Employment Agreement with Michael Blay, providing him with an increase in the City's contribution to the City Manager's 401(a) plan. (Staff Person: Thomas Rice)

14. COUNCIL COMMUNICATIONS

15. CITY MANAGER

16. ADJOURNMENT

The next regularly scheduled City Council meeting is Monday, February 12, 2024.

NOTE: If you challenge the public hearing(s) or the related environmental determinations in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Upland, at, or prior to, the public hearing.

All Agenda items and back-up materials are available for public review at the Upland Public Library, at 450 North Euclid Avenue, the City Clerk's Office at 460 North Euclid Avenue and the City website at

www.uplandca.gov.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, 909-931-4120. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

On January 17, 2024 a true and correct copy of this agenda was posted on the bulletin boards at 450 N. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), and the City website at www.uplandca.gov